

October 17, 2017

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Mach called the meeting to order. Motion by Dummann and seconded by Stengel to approve the minutes of the October 3, 2017 meeting as presented. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Street to approve the agenda as presented. Motion carried 5-0.

Members of the public present were Wayne Meyer, Milt Stengel, Kathy Tyler, Steve Farrell, Jim Farrell, Adam Hunt, Richard Strei, Tyler Adelman, Bobbi Bohlen, Dan Snider, Bill Schuneman, Jim Wendlend and Brent Weithorn with KMSD Radio.

Travel: Motion by Stengel and seconded by Buttke to approve travel expenses for Auditor Layher to attend an election workshop in Pierre. Motion carried 5-0.

Consent Agenda: Motion by Stengel and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Approve Plats:

2017-30

COUNTY COMMISSION RESOLUTION

It was moved by Commissioner Stengel, seconded by Commissioner Buttke, motion carried that the LOT 1 OF LELAND AND DOROTHY SCHWANDT ADDITION, LOCATED IN GOVERNMENT LOT 1 OF SECTION 6, TOWNSHIP 121 NORTH, RANGE 49 WEST OF THE 5TH P.M., GRANT COUNTY SOUTH DAKOTA”, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Michael J Mach, Chairman
Board of County Commissioners
Grant County, South Dakota

2017-31

COUNTY COMMISSION RESOLUTION

It was moved by Commissioner Stengel, seconded by Commissioner Buttke, motion carried that the LOTS 1, 2 AND 3 OF JIM AND NANCY WEBER ADDITION, LOCATED IN SE ¼ OF SECTION 24, TOWNSHIP 118 NORTH, RANGE 49 WEST OF THE 5TH P.M., GRANT COUNTY SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Michael J Mach, Chairman
Board of County Commissioners
Grant County, South Dakota

2017-32
Resolution

BE IT RESOLVED by the Board of County Commissioners of Grant County, South Dakota, that the plat entitled: "Diebert Addition, in the SE ¼ & SE ¼ of the SW ¼ of Section 36, Township 118 North, Range 50 West of the 5th P.M., Grant County, South Dakota", which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same. Dated this 17th day of October, 2017.

Michael J. Mach, Chairman
Board of County Commissioners
Grant, County, South Dakota

ATTEST:
Karen M, Layher
County Auditor, Grant County, South Dakota

2. Approve automatic supplement for revenue and expense for a grant received from the state for replacing the MUX radio equipment in the amount of \$11,745.75

2017 Health Insurance: Auditor Layher reported the health insurance plan for 2018 would increase by 2.37%. The percentage of increase would have decreased except for the fact the health insurer fee of 3.4% will be added on for 2018. Motion by Dummann and seconded by Stengel to approve Wellmark as the health insurance provider for 2018 for the same benefit plan as 2017. Motion carried 5-0. The premiums for coverage to be \$847.34 for single, \$1735.36 for employee /spouse (county pays the single portion), \$1604.02 for employee /children (county pays the single portion) and \$2,600.50 for family coverage (county pays half).

Shelter Grant: Motion by Buttke and seconded by Stengel to approve the EM Director to sign the final shelter grant documents, receiving from the State, to close the grant for the shelter grant. Motion carried 5-0.

Budget Supplement: Motion by Dummann and seconded by Street to set November 7 at 9:30 am for a budget supplement hearing to adopt budget authority in the amount of \$100,000 for budget #153 Court Appointed Attorney. Motion carried 5-0.

Drainage: Chairman Mach adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permits.

Permit DR2017-37 by Richard Strei, Owner for the NW1/4 NW1/4 Govt Lt 6 in 6-121-46 (Big Stone Township). The adjoining landowner's signatures have been obtained. The NRCS is on file. Richard stated he will outlet into a deep ravine. Signatures have been obtained from the township supervisors for 142nd St. Motion by Stengel and seconded by Strei to approve Permit DR 2017-37 as presented. Motion carried 5-0.

Permit DR2017-38 by Alan Schneck, Owner for the NW ¼ Ex Lt 1 Moldenhauer Subdivision in 25-120-48 (Alban Township). The NRCS letter is on file. Signatures of adjoining landowners have been obtained. This is a cooperative project with Adam Hunt. The tile for this permit will connect into Hunt's tile. Motion by Street and seconded by Stengel to approve Permit DR 2017-38. Motion carried 5-0.

Permit DR2017-39 by Wayne Meyer, Owner for the SE1/4 except E 700' of N 510' of the NE 1/4SE1/4 in 32-118-48 (Adams Township). This permit is a cooperative project with Ron Meyer's tiling project. The tile will be sized to connect to Ron's tile which outlets into a natural run. Wayne has also applied for a ROW occupancy to bore under 480th Ave (AKA Co Rd 31). Permit is in order. Motion by Street and seconded by Stengel to approve Permit DR 2017-39 as presented. Motion carried 5-0.

Permit DR2017-40 by Milt Stengel, E&M Farms, Applicant, for Owner, Ron Fenner for the SE1/4 except N 24 Rods of NE1/4 SE1/4 & Ex Lt H2 in 1-120-49 (Grant Center Township). Drainage Officer stated the NRCS letter is on file, eight downstream landowners had been notified and the landowner has been working with adjoining landowners since 2010 for a solution to drain. A letter from downstream landowner Larry Hurley was presented stating he is opposing the permit. Milt has proposed three different options for tiling his land.

The options are to send the water north and east entering through Jim Wendland's property where the draining ditch has two routes one on the north side of Jim Farrell's auction house or further north of his home, or outlet in the natural run going south and then east going through the culvert at the intersection of Hwy 15 and 151st St flowing east down the ditch on the south side of the radio station or building a berm in the applicant's land to hold the water on his CRP acres on the west side of the road and sump pump with a temporary generator during the wet season so the water would be directed into the CRP holding area and then into the natural run going east by the radio station. Adjoining landowners present expressed concerns of the runs and culverts being at capacity, the need to clean the runs of cat tails, the tile projects already installed are not sized to

receive more water and flooding will occur on the downstream landowners, tiling costs they may incur, the distance the tile has to run to reach the run going north. Motion by Street and seconded by Dummann to table the permit until the November 7 meeting to allow time to study the permit request. Motion carried 5-0.

Permit DR2017-41 by Adam Hunt, A Hunt Farms, LLC, Owner for the NE1/4 in 1-119-48 (Vernon Township). The permit is in order. Letters from the adjoining landowners have been sent and acknowledged. No opposition to the permit. The water flows north and the tile will outlet into a natural run. Motion by Street and seconded by Dummann to approve Permit DR 12017-41 as presented. Motion carried 5-0.

Amendment for Permit DR2015-10 for Wayne Meyer in 29-119-48 (Adams Township). Landowner stated there is water pooling onto land owned by Scott Johnson and he is requesting amending his 2015 permit to include another lateral. This addition would keep the water on his side going into the natural run. Wayne stated the cost would be his and would fix the water collecting on the Johnson property. Motion by Street and seconded by Stengel to approve the amendment to Permit DR 2015-10. Motion carried 5-0.

Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners. This concluded the business for the drainage board.

Public Comment: Kathy Tyler asked to comment on the agenda item of the right-of-way application from Teton. She asked the Commission not to grant any culvert request for going over the Whetstone Creek as she understands there is an AG opinion on pipes not attaching to bridges or culverts to cross a creek.

Economic Development: Executive Director Bobbi Bohlen reported she is working on a request for proposal (RFP) from the State for a small business looking to relocate to eastern SD. A survey will soon be in the newspaper for area people to complete to assist in future strategic planning. Bobbi will have a temporary site on Main Street for individuals to stop in and discuss the survey with her. Times and dates will be posted. She invited the Commission to attend the 2018 Dairy Outlook Seminar on Wednesday November 1 at the Visitor Center.

Highway: Supt Schultz presented right-of-way occupancy applications from ITC for construction of buried fiber optic cable in Alban and Big Stone Townships along County Road 35. The sections of ROW involved in the project are 2 and 34. Motion by Stengel and seconded by Buttke to approve ROW 2017-26 and ROW 2017-27 as presented. Motion carried 5-0. An application from Marc Lippens for the installation of a culvert on Co Rd 33 by the dairy to allow a manure hose to be

placed through the culvert only when pumping. Motion by Stengel and seconded by Dummann to approve application ROW 2017-28 with no cost to the county. Motion carried 5-0. An application from Marty Rost for Teton for the installation of a culvert on Co Rd 31 between Section 17 and 18 to allow a manure hose to be placed when pumping for fields east and north. Motion by Stengel and seconded by Dummann to approve application ROW 2017-29 with no cost to the county. Motion carried 5-0. Motion by Street and seconded by Buttke to approve ROW 2017-30 for the installation of a tile line through Co Rd 31 between Section 33 and 34 in Adams (West) to connect to the Ron Meyer tile line as presented in DR 2017-39. Motion carried 5-0. A discussion was held on a proposal from Jerry Zubke for the placement of a buried tile approximately six feet deep to allow the drainage from the tiled field to continue to the natural run. Motion by Buttke and seconded by Dummann to table the item until the applicant could be present. Motion carried 5-0.

Commissioner Stengel excused himself from the meeting at 9:25am.

Sheriff: Kevin Owen presented the following statistics for the month of September for the Detention Center were: Average Daily inmate population 1.73; Number of bookings 15; Work release money collected \$255.00; 24/7 Preliminary Breath Test (PBT) fees collected \$183.00; SCRAM (alcohol detecting bracelet) fees collected \$260.00; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 396; Accidents investigated 4; Civil papers served 54; Cumulative miles traveled 4,830; 911 calls responded to (including Milbank) 67. **Personnel:** Sheriff Owen and Auditor Layher requested to change for shift premium of 45 cents per hour for the dispatches from 11pm to 7 am to Midnight to 8 am to coincide with the shift schedule established by the Sheriff with the change effective with the October payroll. Motion by Buttke and seconded by Street to approve the requested change to the personnel policy. Motion carried 4-0.

Treasurer: Raynelle Mueller discussed an occupied delinquent property. She stated she had discussed a payment plan with the property owner who had agreed to pay \$100 per month which would clear the property in March of 2019. She asked if the Commission would approve the plan or if the deed should be issued to transfer the property to the county. Motion by Dummann and seconded by Buttke to approve a deadline date of June 1, 2018 to pay the taxes in full otherwise a quit claim deed will be issued to the County. Motion carried 4-0.

Insurance: Colonial Life representative Dan Snider presented information on the company, types of plans offered such as disability, accident, cancer, critical illness, plan benefits and costs of each plan. Motion by Dummann and seconded by Buttke to approve Colonial Life to present plans to the employees during open enrollment. Motion carried 4-0.

4-H: Advisor Sara Koepke informed the Commission part time office personnel would be retiring in December. She asked the Commission to consider a full time position for support staff as the 4-H program has grown and this would allow the advisor to devote more time to the youth and programming. The request will be a future agenda item.

Executive Session: Motion by Dummann and seconded by Buttke to enter into executive session at 10:22 AM for the purpose of personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 4-0. Auditor Layher, EM Director Sheryl Ward and Sheriff Kevin Owen were present. Chairman Mach declared the meeting open to the public at 10:53 AM. Sheryl Ward presented her resignation letter for the EM Director position. She requested to split the positions of EM and Hwy Secretary to allow her to devote her work time to the project management duties needed for the highway department. Upon further discussion, a motion was made by Buttke and seconded by Street to advertise for an EM Director at 24 hours per week with benefits. Motion carried 4-0. **Auditor:** Layher requested approval to hire Kathy Folk for a Deputy Auditor position with a start date of November 1 at \$15.85 per hour. Motion by Dummann and seconded by Buttke to approve the request as presented. Motion carried 4-0.

Lease: Motion by Dummann and seconded by Buttke to approve signing a lease agreement with RAM Enterprises at \$215 per month for office space rent at the Highway Department beginning November 1 for the Housing Office. Motion carried 4-0.

The Auditor's account with the Treasurer for September was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of September, 2017

Cash on Hand
Checks in Treasurer's possession

\$3,150.74

less than 3 days	\$31,070.59
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$34,221.33

RECONCILED CHECKING

First Bank & Trust	\$3,722.71
Interest	\$0.00
Credit Card Transactions	\$4,739.19
First Bank & Trust (Svgs)	\$4,746,441.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$267,166.05

TOTAL CASH ASSETS **\$5,056,290.28**

GENERAL LEDGER CASH BALANCES:

General	\$2,000,800.21
General restricted cash	\$870,932.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$464,814.10
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$140.54
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$267,166.05
Trust & Agency	\$1,451,832.38
(schools 501,761.92, twps 76,639.71, city/towns 43,993.85)	

TOTAL GENERAL LEDGER CASH **\$5,056,290.28**

Dated this 6th day of October, 2017
 Karen M. Layher
 County Auditor

Sheriff's fees for the month of September were \$5,003.00 with \$3,291.00 receipted into the County's General Fund. The Register of Deeds fees for the month of September were \$6,339.75.

Unfinished Business: None.

New Business: None

Correspondence: None

Claims: Motion by Dummann and seconded by Buttke to approve the claims as presented. Motion carried 4-0. DEAN SCHAEFER, prof service 30.00; A-OX WELDING, supplies 24.57; ABDO PUBLISHING, books 119.65; AL'S BODY

SHOP, windshield repair 50.00; AVERA-MILBANK AREA HOSPITAL, BLAB 101.00; BEACON CENTER, allocation 765.00; BERENS, supplies 186.03; BIEN PHARMACY, prisoner RX 1.00; BIG STONE CO SHERIFF, prof service 51.00; BORNS GROUP, mailing expense 949.74; BROWN CLINIC, CDL physical 276.00; CENTURYLINK, phone 588.41; CHS-BORDER STATES, diesel fuel 3,697.00; CITY OF MILBANK, prof services 361.00; CITY OF WATERTOWN, 911 surcharge 6,632.70; CONFIDENTIAL INVESTIGATIVE, prof service 1,005.00; CONSOLIDATED READY MIX, hwy project 973.67; KELLY KUTTERS, prof service 340.00; DELORIS J RUFER, rent 100.00; DETCO, supplies 819.12; DR BRYAN JOHNSON, prisoner care 452.00; EMERY PRATT, books 32.99; EQUIPMENT BLADES, cutting edges 1,470.00; ESRI, maintenance 1,000.00; FISHER SAND & GRAVEL, hwy projects 100.05; FLAT RATE, hwy projects 550.00; GEOTEK ENGINEERING, prof service 2,491.00; FOOD-N-FUEL, jury trial 694.59; GRANT CO EC & DEV BOARD, allocation 8,750.00; GRANT CO SHERIFF, postage 6.00; GRANT COUNTY REVIEW, publishing 768.94; HARTMAN'S, prisoner supplies & meals 476.10; HUMAN SERVICE AGENCY, allocation 7,241.25; IAAO, membership 125.00; INGRAM, books & DVD 690.58; INMATE SERVICES, prof service 525.00; INTER-LAKES COMMU ACTION, worker 2,104.92; ITC, 911 transport 1,302.56; JOANN PAULSON, prof service 1,661.28; LARRY J TRAPP, parts & repair 274.38; LARRY'S REFRIGERATION, prof service 24,750.00; LEWIS FAMILY DRUG, prisoner RX 73.06; LINCOLN CO AUDITOR, prof service 119.25; MATTHEW E. PAYSEN, prof service 5,746.40; MCLEOD'S, supplies 26.95; MICROMARKETING, DVD 38.11; MIDAMERICA BOOKS, books 392.90; MIDCONTINENT, internet 90.53; MILBANK AUTO PARTS, supplies 1,412.91; MILBANK COMMUNICATIONS, repair 85.00; MOMAR, supplies 154.05; NATL 4-H COUNCIL/SUPPLY, supplies 55.85; NELSON LAW OFFICE, ct appt atty 3,854.25; NORTHWESTERN ENERGY, nat gas 12.27; OFFICE PEEPS, supplies 28.54; OTTER TAIL POWER, electricity 4,121.78; PCMG, phone 195.60; POSTMASTER, postage 178.00; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REED ELSEVIER, charges 700.00; RUNNINGS, supplies 88.65; RYAN MAGEDANZ, repair 65.04; SANFORD HEALTH, prof service 3,286.96; SD DEPT OF REVENUE, BLAB 310.00; SD DEPT TRANS, hwy project 79.98; SD STATE HISTORICAL SOCIETY, books 26.17; SEEHAFFER HARDWARE, supplies 231.89; ST WILLIAMS, laundry 314.10; STAR LAUNDRY, prof service 37.39; STERN OIL CO, supplies 426.59; STEVEN L RHODY, prof service 225.00; TECH ONE, supplies 354.67; TERENCE

O'KEEFE, subscription 30.01; TRUENORTH STEEL, supplies 46.92; TWIN VALLEY TIRE, tires 798.92; UPI, ethanol 2,012.75; VALLEY OFFICE, supplies 602.45; VALLEY SHOPPER, supplies 87.00; VERIZON WIRELESS, hotspot 38.52; WHETSTONE VALLEY ELECTRIC, electricity 642.57; WITTROCK & SON, garbage service 150.00; WW TIRE SERVICE, repair 389.90; XEROX, copier rent 720.06; JILL LACEK, refrigerator 100.00. TOTAL: \$100,984.48.

SD ATTY GENERAL,24/7 PART FEE & SCRAM 250.00; SDACO, ROD MODERIZATION FEE 218.00; TOTAL: \$468.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be November 7 and 21, 2017 at 8 AM. Motion by Buttke and seconded by Dummann to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Mike Mach, Chairman, Grant County Comm.